



HARVARD BUSINESS SCHOOL Association of Germany

Background Information Winter Retreat 2009



December 5, 2008

Dear friends and HBS alumni,

On behalf of the HBS Association of Germany we would like to express a warm welcome to all of you for our 5th HBS Winter Retreat. We will host this weekend at the Kitzbühel Grand Hotel, a wonderful five star luxury hotel in the heart of Kitzbühel, and only a few walking steps away from the world famous Hahnenkammbahn and the "Streif", probably the most challenging down hill race track in the world. The hotel with its unique atmosphere is the Management Learning Center of McKinsey&Company (AlpineUniversity) and therefore a wonderful location for this HBS alumni meeting in the spirit of life-long-learning, networking and sports/fun. Our professional program will focus on the financial crisis and we have again attracted key "movers and shakers" of the business community who will share their insights and views during - what we believe – a high class professional program.

This event is also a family event: Last time, 107 adults and 37 children had signed up for this event.

To make your stay a resounding success, please allow us to share a few explanations on the program and the logistics of our conference:

Beginning of the program: Our HBS skiing weekend will start at 6:45 pm on Friday, January 30, 2009 with Hubert Birner's welcome note and Prof. Segel's case discussion. If you arrive from or via Munich or Munich airport, please allow at least two hours to get to the hotel in time (including travel, check in/registration and Friday evening rush hour.

Friday evening will be a very informal and casual evening. Dress code for this evening will be casual. The experience of previous events is that it will take a while before everybody has had a welcome drink with everybody else. Therefore, the bar will be open as long as necessary, but will close in time to assure full attendance for the professional program on the following day...!

Individual babysitting: Nannies are available on a daily basis, also during the weekend at your own expense. If you need babysitting on Friday evening or Saturday, please contact Pamela Vorbrugg in advance to arrange sufficient "capacity". Nannies can also be booked at the hotel reception - the latest by 3:00 pm - in case you would need additional babysitting during the following day or during the evening. Families who come from Munich and/or by car are kindly asked to bring necessary baby or children beds. Baby phones (i.e., intercoms) or baby bottle heaters are not available at the hotel. For older children, supervision by nannies in the table tennis rooms, etc. is possible as well.



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Cancellation Policy: As stated previously, in case of cancellations after December 28, 2008, the full contracted rate will be charged to us by McKinsey&Company. **Thus we will not be able to refund any payments if you need to cancel after December 28, 2008.**

Car park: For those of you arriving by car, the hotel has a big parking lot where parking is free. As the hotel is in the center of Kitzbühel, all shops, restaurants and the Hahnenkamm cable car are only a 5 to 10 min walk away.

Children's dinner: Children's dinner will take place daily between 6.00 pm and 8.00 pm.

Children's security: An important note on children in the recreation area (pool and fitness): There is no lifeguard on duty at the pool area because, according to German and Austrian laws, the depth of the water does not warrant it. Parents are kindly reminded that they are held legally responsible for their children at all times, particularly if they are under the age of 14 and/or cannot swim.

Contacting AlpineUniversity/Grand Hotel:

The hotel address is as follows:

AlpineUniversity/Grand Hotel
Malinggasse 12
6370 Kitzbuehel, Austria
Telephone: +43 5356 6020
Telefax: +43 5356 602 542

Please **do not contact** the hotel regarding any booking arrangements or changes. These need to be done solely through Pamela Vorbrugg.

Contacting the organising team: If you need to reach us on your way to Kitz and/or during your stay, please call one of the cell phone numbers below: We do also suggest that you take these numbers with you while you are skiing. Therefore you can always reach us in case you get lost or in case of a skiing accident.

Hubert Birner	+49 160 96 90 46 15
Hans Liebler	+49 162 425 82 80
Harald Maehrlle	+49 173 393 05 26
Pamela Vorbrugg	+49 170 785 25 66

Gratuities for the staff: The hotel is usually a training and conference facility, but meetings like ours put extra demands on the hotel staff. In order to show our gratitude for all the 'extra miles', we have devised a fairer way of distributing tips to both 'visible' and 'invisible' staff members. By 'invisible', we mean the person who does the dishes and whom you will probably never see. To this end, there will be a 'HBS collection box' at the reception desk, and we would ask you all to contribute at the end of your stay. We suggest a contribution of € 20-€ 30 per room.

Driving instructions to Kitzbühel from Munich/Munich airport: A detailed instruction how to get to Kitzbühel by car is attached.

Fitness center: The hotel has a state of the art fitness facility with a wonderful indoor pool, sauna and Turkish bath. The fitness center is open from 6.00 am to 10.00 pm.

Hotel charges: Room charges except personal expenses (telephone, cigarettes, massages, babysitters, drinks not included in the open bar arrangement, etc.) will go directly to the organisers - you will not be able to pay your room at the hotel. Please do make sure that you pay your personal expenses at the reception before checking out.



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Hotel check out: Check out time is 10:00 am. If you intend to stay and want to go skiing during the day, you can leave your luggage in a storage room at the hotel and change at the pool area upon return from the slopes.

Hotel locations: The hotel complex has two major buildings – the original “Grand Hotel” and the new “Henzler Hall”, added in 2004. There is no difference in the standard of rooms in both buildings.

Hotel security: The hotel is not open to the public! If you would like to bring outside friends for lunch or dinner, please let hotel reception and Pamela Vorbrugg know in advance.

Internet access: There is a public internet access in the lobby of Henzler Hall (laptop cannot be removed and computer games cannot be used either). All rooms have Ethernet and high speed internet access. The hotel has only a very limited number of adapters from 220V to 110V. As most laptops automatically convert the voltage, you may at least bring power outlet adapters for the plugs.

"Kaffee und Kuchen": These will be provided in the Lobby of the Grand Hotel and Henzler Hall during all afternoons. Please help yourself with cake or Strudel from Austria!

Late arrivals/early departures other than booked: Please understand that any early arrival or extension of your stay is not possible, as the hotel is fully booked. A hotel stay shorter than what has been booked as of December 28, 2008 will be fully charged.

Library in the Grand Hotel: The library is a wonderful place of quietness and retreat for adults during the day. Please understand that children are asked not to play there at any time. If you are a wine aficionado, the library and its fireplace is the place to go for a late night drink with friends.

Massages: At your own expense available on request at the hotel reception.

Meeting rooms for individual networking meetings: There are many meetings rooms available in the hotel. Please check with the hotel reception or Pamela for availability.

Smoking in the hotel: Smoking in the hotel is generally not allowed, except at the bar areas. All rooms in the hotel are strictly non-smoking rooms. We kindly ask all smokers to adhere to that policy.

Ski storage: For people staying at Henzler Hall, a locked space in the carport is provided for ski storage. After returning from skiing please enter Henzler Hall directly via the cleared outdoor walk way. For people staying in the Grand Hotel, there is a heated ski storage room at the lower lobby level.

Ski and ski boot rentals, ski instructors: The hotel is in close walking distance to a number of ski rental shops. Please do check announcements for group ski guides. **If you are renting ski, please make sure that you take your rented ones to the slopes – we had multiple cases in previous events where people mixed up their ski and took other peoples ski with them!**

Snow hiking: There are wonderful hiking trails around Kitzbühel and on top of the Hahnenkamm for those who are not skiing. Further details on the snow hiking trails are available at the hotel reception.

Table soccer and table tennis: These are available at the Grand Hotel (lower lobby level).

Please feel free to contact us anytime if you have further questions.

We are very much looking forward to seeing you in Kitz!